

Supervisor's Preliminary Report: Deaconess Studies Concordia Seminary, St. Louis, MO

Intern Name:		Report Date:	
Supervisor:		Start Date:	
Institution/Church		End Date:	
Full Address			

Have you shared this report with your intern in full? Choose one
If not, please explain your reasons.

THE INTERNSHIP LOCATION

Describe the congregation/institution in which the intern has been placed.

How has the congregation/institution responded to the deaconess program (support, understanding of the internship program, finances, etc.)?

SUPERVISION/MENTORING

What is your position and major responsibilities within the congregation/institution?

How have you provided supervision for mentoring of the intern up to this point? You may include such items as style of supervision, frequency of contacts, content of meetings, written materials used, and opportunities to reflect theologically on ministry issues.

Describe the relationship you have developed with the deaconess intern, including how she has responded to your supervision.

Please detail one event that gives a picture of the supervisory relationship you have with the intern.

THE INTERN'S DIACONAL MINISTRY ACTIVITIES

What responsibilities and ministry activities have been given to the deaconess intern in the following areas:

Teaching	
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Diaconal Care (e.g., hospital and home visits)	
Leading Devotions	
Mercy Care (e.g., social and community programs/ministry)	
Administration	
Evangelism	
Other	

Evaluate how the intern is doing in each of those areas, e.g., strengths, limitations, noticeable growth, areas that need special attention.

Teaching	
Diaconal Care (e.g., hospital and home visits)	
Leading Devotions	
Mercy Care (e.g., social and community programs/ministry)	
Administration	
Evangelism	
Other	

How has the congregation/institution responded to the intern's diaconal activities?

THE INTERN'S SOCIAL SKILLS

Briefly describe the intern's personality. What qualities make her particularly suited for diaconal ministry?

Have any concerns been raised about her personality or character by members of the congregation or in your observation? If so, please give at least one example or incident.

Comment on the intern's ability to cultivate and maintain various relationships.

Comment on her appearance and social graces; her level of health and energy for diaconal ministry.

Comment on her relationships with other staff members.

Comment on her ability to handle the duties of diaconal ministry in conjunction with her other personal, family and civic responsibilities.

DIACONAL FORMATION

How would you describe the intern's devotional life, both privately and through the congregation's Word and Sacramental opportunities?

In what ways have you seen her grow in her own understanding of becoming a deaconess within The Lutheran Church -- Missouri Synod?

How is she connected to the wider church structure: district, synod, other deaconesses?

FAMILY

Please comment on the intern's family, e.g., strength of relationship, support for student's ministry, understanding of diaconal ministry and its demands.

OTHER COMMENTS

Add, if you wish, anything not covered by the report, including any suggestions for the Seminary and my role as Director of Vicarage/Deaconess Internships.